

VALLEYFIELD HOA BOARD MEETING

MINUTES

APRIL 22, 2007

7:00PM

STEFANIE'S HOME

MEETING CALLED BY	Board of Directors
TYPE OF MEETING	Regular Scheduled Meeting
ATTENDEES	Cathy Samperisi, Stefanie Hansen, Jen Schindler

Agenda topics

INTERNAL AUDIT

DISCUSSION	Stefanie spoke with an accountant regarding conducting an internal audit of HOA finances.
CONCLUSIONS	Due to tax season, the Board will again contact the accountant to pursue having the internal audit performed.

ENTRANCE SIGN LIGHTS NOT WORKING

DISCUSSION	There is an issue with the Valleyfield entrance lights at Blooming Meadow.
CONCLUSIONS	More information is needed for the Board to know what kind of problem we really have and as to the expected cost to repair and/or replace the lighting

POOL OPENING/ ICE CREAM SOCIAL

DISCUSSION	Sharon has discussed the pool opening with the pool management company and the opening date will be May 10th. The ice cream social will coordinate with the pool opening.
CONCLUSIONS	Cathy will be away but Stefanie and Jen will host the Ice Cream Social. Jen will contact the pool company to coordinate the details regarding the ice cream that they are providing.

ANNUAL YARD SALE

DISCUSSION	A resident has expressed interest in having a community wide yard sale again, possibly at the end of May.
CONCLUSIONS	Cathy asked the resident if she was interested in coordinating the event. The HOA should advertise on Craig's List and in the Holly Springs newspaper if we proceed with a community wide yard sale.

HOA COVENANTS

DISCUSSION	The Board is interested in revising our current covenants.
CONCLUSIONS	Residents and the management company have expressed concerns over our current covenants and enforceability of the same. Sharon at CPA has some ideas for us to look into regarding the same.

VALLEYFIELD NEWSLETTER

DISCUSSION	Next HOA dues statement will be mailed around June 1 st and the Board wishes to include the newsletter.
CONCLUSIONS	Stefanie will draft a newsletter to be included with the bill.

WELCOMING NEW NEIGHBORS

DISCUSSION	The board would like to make sure we welcome new homeowners.
CONCLUSIONS	Jen will obtain a list of new homeowners from Sharon at CPA. Jen and Stefanie will welcome new Neighbors to Valleyfield with a plant and some sort of newsletter/informational flyer.

OBSERVERS	None
RESOURCE PERSONS	None
SPECIAL NOTES	None

Minutes submitted by Jen Schindler, reviewed and approved by the Board of Directors.